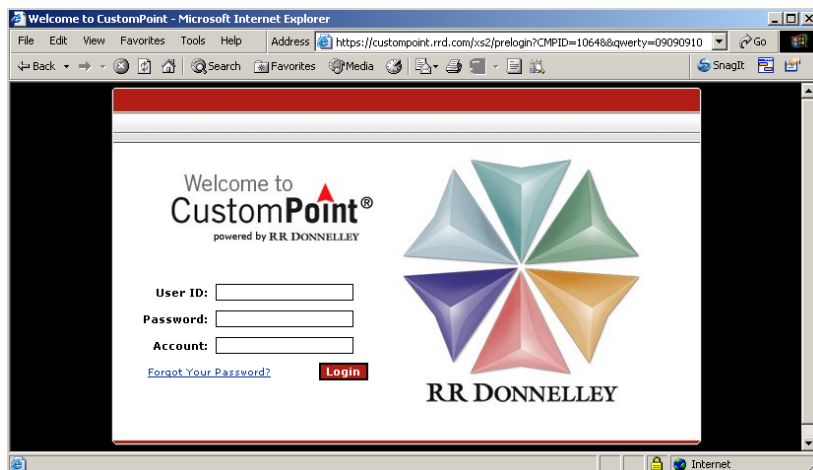



# How to Order Senior Supplies on CustomPoint

After you have completed the Medicare Advantage and Part D certification along with the specific Product Training, you are eligible to order Medicare Advantage and Part D supplies on-line through CustomPoint. This system allows you to order from a predefined catalog of materials for presentations to your clients. You can also view and track your orders with a direct link to UPS.

To access the CustomPoint Portal, please visit the following website:  
<https://custompoint.rrd.com/xs2/prelogin?CMPID=1064&&qwerty=09121001>



<b>STEP 1</b>	Login to CustomPoint with your User ID, Password, and Account.
<b>STEP 2</b>	From the “Welcome to CustomPoint” homepage, click on... 
<b>STEP 3</b>	A catalog menu will appear on the left hand side. Click on your appointed brand. (i.e.; Anthem, Empire, etc.)
<b>STEP 4</b>	A sub-menu will appear. Select the item or product. The enrollment kits contain all required materials for enrollment (Application, Brochure, Summary of Benefits, etc.)
<b>STEP 5</b>	Click the icon in the “Add to Cart” column corresponding to the product description. When all supplies have been requested, click “Proceed to Checkout.”
<b>STEP 6</b>	This will prompt you to enter the quantity desired for each item or kit. Once completed, click “Check Out.” This will prompt you to enter in a shipping address. Once the information is filled-in, click “Next.”
<b>STEP 7</b>	Fill in all required fields in the next screen and then click “Next.”
<b>STEP 8</b>	Please review your order and once completed, select “Submit.” This will prompt a confirmation screen and email notification.

**If you need assistance with the website, please contact  
 Senior Sales Support for assistance:  
 CA = (888)209-7839  
 All other States = (800)633-4368**